

**ENROLLED MINUTES OF THE
HIGHLAND WATERWORKS BOARD OF DIRECTORS
THURSDAY, MAY 24, 2018**

Study Session. The Highland Water Works Board of Directors convened in study session immediately before the Regular Meeting at 6:30 p.m. on Thursday May 24, 2018 in the upper meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana, in order to discuss the final agenda of the regular meeting.

ROLL CALL: Present on silent roll call were Directors George Georgeff, George A. Smith and Larry Kondrat. Director Ed Dabrowski was absent with prior notice given. Also present were Derek Snyder, NIES Engineering Inc.; Mark Knesek, Operations Director; Tara Tauber, Board Attorney; Bernie Zemen, Highland Town Council; Mike Pipta, Fire Department; Michael Griffin, Clerk Treasurer; and Kim Webb, Recording Secretary.

1. Mr. Snyder updated the Board on the 45th/5th Water Main Replacement Project. The Project is running on schedule.
2. Mr. Snyder updated the Board on the Wicker Park Manor Project. Rex Construction will begin the Project after Memorial Day and will have 110 days to complete.
3. The Board discussed the Financial Statement with Michael Griffin, Clerk Treasurer.
4. The Board discussed the agenda items.

Regular Meeting. The Highland Water Works Board of Directors met in its Regular Session on Thursday, May 24, 2018 at 7:00 p.m. in the upper meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana. Director Smith opened the meeting. The minutes were recorded by Kim Webb, Recording Secretary. The session was opened with the Pledge of Allegiance.

ROLL CALL: Present on roll call were Directors George Georgeff, George A. Smith, and Larry Kondrat. Absent: Director Ed Dabrowski with prior notice given. A quorum was attained. Also present were Derek Snyder, NIES Engineering Inc.; Mark Knesek, Operations Director; Tara Tauber, Board Attorney; Bernie Zemen, Highland Town Council; Mike Pipta, Fire Department; Michael Griffin, Clerk Treasurer; and Kim Webb, Recording Secretary.

MINUTES: President Georgeff asked if there were any corrections to the Minutes of the Regular Meeting of April 26, 2018 as prepared and posted. Director Smith moved to approve the minutes of the Regular Meeting on April 26, 2018. Director Kondrat seconded. On a vote *viva voce*, the motion passed.

Special Orders: None

Communications: None

Unfinished Business and General Orders:

1. An action to certify and approve Town Council of the Town of Highland Enactment No. 2018-16, a transfer in the amount of \$337,500 from the Waterworks Cash Reserve Fund to the Corporation General Fund. Director Kondrat moved to approve Enactment 2018-16. Director Smith seconded. Upon a roll call vote, there were (3) affirmations and no negatives. The motion passed.

AN ENACTMENT REGARDING THE DISPOSITION OF SURPLUS ON DEPOSIT TO THE CREDIT OF THE WATER CASH RESERVE FUND, AUTHORIZING ITS TRANSFER TO THE CORPORATION GENERAL FUND, PURSUANT TO I.C. 8-1.5-3.11 ET SEQ.

New Business: None

Reports:

1. Waterworks Superintendent – No Report
2. Waterworks Attorney - No Report. Director Smith inquired about the Board’s options to collect costs incurred to repair the water main breaks associated with the sewer issue at 3416 Martha Street. Attorney Tauber will review for next meeting.
3. Waterworks Engineer - No Report
4. Fire Department – Mr. Pipta announced that the Highland Firefighter’s Association 2018 Golf Outing will take place on Saturday June 2, 2018.

Business from the Floor: NONE

Claims:

Per the docket in the amount of:

062	Consumer Deposits	\$74.13
064	Waterworks Operating	\$225,212.43
066	Water Improvements	\$12,692.60
068	Water Capital	\$0.00
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Total		\$237,979.16

Director Smith moved to approve the claims per the May 24, 2018 docket in the amount of \$237,979.16. Director Kondrat seconded. On a vote *viva voce*, the motion passed.

Next Meeting:

The next Public Meeting will be held on Thursday, June 28, 2018 at 7:00 p.m. following a regular study session at 6:30 p.m. at the Town Hall.

ADJOURNMENT: With no other business to come before the Board of Waterworks Directors, Director Smith moved to adjourn. President Georgeff seconded. On a vote *viva voce*, the motion passed.

Meeting Adjourned at 7:15 p.m.

Respectfully Submitted,

Kim Webb, Recording Secretary